



Kitchen Bath & Renovation Show

EXHIBITOR CONTRACT

January 14 - 16, 2011
Winnipeg Convention Centre

Complete below and fax to 204-925-2567
Or mail to MANITOBA HOME BUILDERS ASSOCIATION
1-1420 CLARENCE AVENUE WINNIPEG, MB R3T 1T6

**THERE ARE 7 PAGES TO BE READ AND SIGNED IN THIS CONTRACT.
ALL 7 PAGES *MUST* BE COMPLETED AND RETURNED TO BE PROCESSED.**

ALL NEW EXHIBITORS MUST PAY IN FULL - Please contact Show Manager for particulars.

COMPANY NAME (as it will appear in the show guide, site and site map): _____

IF PAYING BY CHEQUE, WHAT COMPANY NAME APPEARS ON CHEQUE? _____

CONTACT NAME: _____ TITLE: _____

STREET ADDRESS: _____

CITY: _____ PROVINCE: _____ POSTAL CODE: _____

PHONE: _____ CELL: _____ FAX: _____

EMAIL ADDRESS: _____ WEBSITE ADDRESS: _____

1 Are you a new Exhibitor? YES NO If no, how many years have you exhibited? _____

2 List all products/services to be displayed: _____

3 Product Category: **A Kitchens** **B Bathrooms** **C Renovations**

4 Do you require any additional services that would impact booth location? *Please specify:* _____

5 Comments: _____

First right of refusal is given to all booth locations until August 1, 2009. After this date, booths are open again to all potential Exhibitors.

NOTE: A 50% deposit PER BOOTH is required to reserve space. Balance is due September 30, 2010

Agreement: We agree to abide by all the rules and regulations adopted by the MHBA and have read the conditions of contract as shown.

Printed name of legally responsible officer: _____ Title: _____

Signature: _____ Date: _____

Credit Card #: _____ Exp: _____ Amount: _____ Cheque:

Visa and Mastercard accepted. All payments made by cheque must be made out to Kitchen Bath and Renovation Show.

PAYMENT OF ACCOUNT

Exhibitors will not be permitted to move in unless their contract has been paid in full. Show Management reserves the right to sell the same space unless full payment is received in advance.

Failure on the part of the Exhibitor to occupy space during the Show will result in forfeiture of all exhibit fees paid to KBR and Home Expressions.

Exhibitors are not permitted to sublet their space without prior written permission from the Show Manager.

This contract is accepted, once payment has been processed. Management reserves the right to decline a contract request.



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CONDITIONS OF CONTRACT

January 14 - 16, 2011

- 1 The exhibitor agrees to abide by all regulations and rules adopted by the MANITOBA HOME BUILDERS ASSOCIATION in the best interests of the Show. The exhibitor agrees that THE MANITOBA HOME BUILDERS' ASSOCIATION shall have the final decision in adopting any rule or regulation deemed necessary prior to, during and after the Show.
- 2 The Exhibitor's property shall be placed on display and exhibited at his risk and THE MANITOBA HOME BUILDERS' ASSOCIATION - (hereinafter called MHBA) assumes no responsibility for loss or damage thereto, before, after or during the Show. The exhibitor shall assume all responsibility for loss or damage to his property due to fire, theft, flood, lightning, earthquake, explosion, or any cause beyond the control of MHBA. The exhibitor agrees to indemnify and save MHBA harmless from any damage, expense, or liability whatsoever arising from any injury or damage to the public, the said Exhibitor, his agents, servants, employees, or invitees or to other Exhibitors or to the property of said Exhibitor, the walls, floors, or ceilings of the space so occupied by the Exhibitor, or to other Exhibitor's property, occurring in the Winnipeg Convention Centre or the approaches and entrances thereto, by virtue of the terms and conditions of this agreement. The Exhibitor must arrange for sufficient public liability insurance extended to cover participation in the Show.
- 3 In the event the building should be destroyed by fire or the elements or if any circumstances whatsoever should occur which might make it impossible for SHOW MANAGEMENT to permit Exhibitors to occupy the premises or if the Show be cancelled, the Exhibitor shall pay for space only for the period the space was or could have been occupied by such Exhibitor. MHBA will be in no way responsible for any claim or damage, which might arise in consequence thereof. A refund of all monies received from the Exhibitor will be made by MHBA in the event of the Show not being held as proposed, and the aforementioned shall be released from any and all claims for damages or otherwise.
- 4 If an Exhibitor cancels the contract, prior to the show, all monies will be forfeited. If the Kitchen Bath and Renovation Show have just cause to remove an Exhibitor from the show, all monies will be forfeited.
- 5 In the event the Exhibitor fails to pay in full for all contracted space by 5:00 P.M., October 31, 2010 all rights of the Exhibitor shall cease and terminate. Any and all payments made by the Exhibitor shall be forfeited to KITCHEN, BATH & RENOVATION SHOW and KITCHEN, BATH & RENOVATION SHOW shall have the right to rent the space to other Exhibitors. Notwithstanding such, the Exhibitor shall continue to remain liable to KITCHEN, BATH & RENOVATION SHOW for full payment of his space rental.
- 6 SHOW MANAGEMENT reserves the right to reject or prohibit Exhibitors or exhibits, or any part of exhibits which SHOW MANAGEMENT considers objectionable, or to relocate exhibits or Exhibitors when in SHOW MANAGEMENT opinion such moves are necessary to maintain the quality, character, traffic flow and/or good order of the Show. A photograph or sketch of the Exhibitor's display may be required by SHOW MANAGEMENT with the final payment.
- 7 Exhibits must be contained wholly within contracted space. No exhibit may exceed eight (8) feet in height, unless permission is granted by SHOW MANAGEMENT.
- 8 Signs must be professionally produced, and be incorporated in the Exhibitor's display area.
- 9 Exhibitors will be required to abide by all rules and regulations as established by the Management of the facility. No distribution of helium filled balloons, stickers or any items which may cause damage to the facilities or other exhibits is permitted.
- 10 Alcoholic beverages are not permitted in the exhibit area during Show hours. Smoking is prohibited within the building.
- 11 Distribution of any printed matter, souvenirs, or other material will be restricted to contract space. No soliciting will be allowed outside the exhibit area by any Exhibitor.
- 12 Televisions, VHS players, projectors, sound equipment, etc. must be kept within the confines of the exhibit space and it shall be the responsibility of each Exhibitor to ensure that the sound level emanating from the exhibit space, electrical or mechanical apparatus shall not be at a level which will disturb Exhibitors in surrounding exhibits. Exhibitors using any type of music will be charged a SOCAN fee. Please see contract.
- 13 Move-in and move-out times will be designated to ensure safety and efficiency on the loading docks. The Exhibitor agrees that no display may be dismantled or goods removed during the entire run of the Show, but must remain intact until 5:15 P.M. or until all consumers are off the floor on the last day of the Show. Failure to comply may result in a \$250 fine, the loss of future booth privileges or both. The Exhibitor also agrees to remove his exhibit, equipment and apparatuses from the Show building by the final move-out time limit, or in the event of failure to do so, the Exhibitor agrees to pay for such additional costs as may be incurred.
- 14 Exhibits must comply with local fire regulations. All display materials must be fireproof. Displays with an enclosed roof must contain a fire extinguisher.
- 15 One 60 cycle - 110 volt - single phase - 15 amp electrical outlet can be purchased on your order form per Exhibitor, not per booth.
- 16 SHOW MANAGEMENT reserves the right to appoint all Show services, and will make all information available to Exhibitors. Such items as wall-dividers, carpets, furniture, etc. may be rented from Central Display at your expense.
- 17 Local legislation requires that no article be offered for sale, be sold or used, within the Province unless it bears the label of a recognized testing laboratory, such as C.S.A. (Canadian Standards Association), C.G.A. (Canadian Gas Association), or U.L. of C., (Underwriters Laboratory of Canada) or has been locally approved by the Minister having jurisdiction. N.B. This Canada-wide legislation is not meant as a restriction on the product, but rather as a commendation. As well, C.S.A., C.G.A., or U.L. of C. approval will protect the distributor, seller or use of the product from any liability. In Manitoba, the Department of Labour has this Ministerial jurisdiction.

I have read and understood the terms of this agreement.

Signature: _____ Date: _____



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January 14 - 16, 2011

COMPANY NAME _____

We aim to accommodate all Exhibitor's choice in booth placement, however, due to availability, flow of the show and quality of the show; Show Management reserve the final decision in the floor plan arrangements.

ALL BOOTHS MUST BE FINISHED FROM ALL SIDES. BOOTHS THAT REQUIRE CENTRAL DISPLAY TO DRAPE UNFINISHED AREAS WILL BE BILLED ACCORDINGLY.

PROMENADE DISPLAY- 20' x 20', along main aisle

of Promenade Displays required = _____

_____ x \$3000 plus GST

If requested, Hard Walls will be supplied for all Promenade Displays only.

**Standard configuration... one - 20' x 8' back wall
two - 4' x 8' side walls**

There will be a damage deposit on the walls. This will cover all walls that require repair. If your walls are left in show condition, your damage deposit will be returned.

Walls can be painted to suit the décor of your display.

Damage Deposit = \$150.00/28 feet

_____ **Yes, I require walls.**

_____ **No, I have a self-contained booth.**

Customized walls for Promenade Displays are available. Deadline for plans must be submitted by November 15, 2010. Pricing will be determined by the contractor. Orders will be made directly through the Show Contractor.

_____ **Yes, I will require a quote for custom walls, please contact me.**

_____ **No, I will not require custom walls.**

10' x 10' BOOTHS- Pricing for 1 to 4 booths.

All 10' x 10' booths are divided with pipe and draping.

All Corner Booths are open to the front and one side.

All Standard Booths are open to the front.

of 10 x10 Corner Booths required = _____

_____ x \$1275 per Corner Booth plus GST

of Standard Booths required = _____

_____ x \$1075 per Standard Booth plus GST

BULK 10' x 10' BOOTHS- Pricing for 5 or more booths.

All 10 x10 bulk booths are divided by pipe and draping at the back and sides.

of Corner Booths required = _____

_____ x \$1175 per Corner Booth plus GST

of Standard Booths required = _____

_____ x \$975 per Standard Booth plus GST

ALL BOOTHS MUST BE FINISHED FROM ALL SIDES. BOOTHS THAT REQUIRE CENTRAL DISPLAY TO DRAPE UNFINISHED AREAS WILL BE BILLED ACCORDINGLY.

ELECTRICAL

1- 15 amp service can be purchased with your contract. If additional electrical is required, please contact the Winnipeg Convention Centre directly.

of 15 amp service required = _____ x \$110 plus GST

_____ **Yes, I require electrical.**

_____ **No, I do not require electrical.**

ALL ELECTRICAL CONNECTIONS, INSTALLATIONS, MOTORS OR ANY ELECTRICAL OPERATING GEAR MUST CONFORM TO THE CANADIAN STANDARDS ASSOCIATION REQUIREMENTS. IT IS THE RESPONSIBILITY OF EACH EXHIBITOR TO ENSURE THAT ALL ELECTRICAL EQUIPMENT IN, ON OR ABOUT THIS AREA COMPLIES WITH THE REGULATIONS. THIS INCLUDES ELECTRICAL MERCHANDISE AS WELL AS LIGHTING AND EXHIBIT EQUIPMENT.

For further information please contact the Winnipeg Convention Centre.



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January 14 - 16, 2011

ADDITIONAL SERVICES

Any additional electrical, water, gas, telephone, internet, banner hanging, etc can be purchased directly through the Winnipeg Convention Centre.

All other services such as tables, chairs, carpet, etc can be purchased directly through Central Display.

Winnipeg Convention Centre and Central Display discounts are offered up to one month prior to show time.

SOCAN

There is a fee charged by the Society of Composers, Authors and Music Producers of Canada, if music is played in your booth.

All Spa and Hot Tub companies are subject to a Socan charge of \$100.00

All other Exhibitors...

_____ **Yes, I have music in my booth.**

_____ **No, I will not have music in my booth.**

VIP TICKETS

Available to all Exhibitors at a reduced rate. These tickets are good for one day only.

of VIP Tickets required = _____ \$8.50 each plus GST

During Ingress, VIP Tickets can be purchased by credit card (Visa, Mastercard or debit only). No cash or cheques will be accepted during Ingress. Invoicing will not be permitted. All sales must be paid at the time of purchase.

VIP Tickets will only be available until the show opening.

EXHIBITOR PASSES

Every Exhibitor requires their own pass. NO EXCEPTIONS.

These are to be used by Exhibitors only.

These must be purchased prior to show opening.

All Exhibitors will receive the following number of 4 day passes at no charge...

1 to 3 Booths = 4 passes

4 to 5 booths = 8 passes

6+ booths = 12 passes

Additional passes are available.

Please check back for 2011 details!

ALL LOST EXHIBITORS PASSES WILL RESULT IN HAVING TO PURCHASE A TICKET TO ENTER THE SHOW.

DO YOU REQUIRE YOUR VIP TICKETS AND EXHIBITOR PASSES PRIOR TO MOVE IN?

There will be a \$12 courier charge.

_____ **Yes, I require my VIP tickets and Exhibitors passes to be couriered.**

_____ **No, I do not require these tickets to be couriered. I will pick up at Show office- room 24, during Ingress.**

SHOW DIRECTORY

Please see spec sheet in the Exhibitor's Kit.

Spec sheet will be provided if required.

Camera ready artwork required.

_____ **¼ page color ad- \$300 plus GST**

_____ **½ page color ad- \$550 plus GST**

_____ **Full page color ad- \$1050 plus GST**

_____ **Inside front or back cover and outside back cover- \$1250 plus GST**



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WEBSITE LINK

Do you want your company website linked to the show site? This will allow you to utilize the KBR logo on your website and display a show coupon on the KBR website. All coupons must be received by December 15, 2010 to be included. There will be a \$125 charge for this service.

_____ **Yes, I want to be linked to the KBR website.**

_____ **No, I do not want to be linked to the KBR website.**

CONTRACT PAYMENTS

We accept Visa, Mastercard and company cheques. Cash not accepted.

Please note, contracts will not be accepted without a 50% deposit or payment in full attached.

EARLY BIRD REBATE

All contracts that are received with a full payment, prior to September 30th, 2010 will receive an Early Bird rebate as follows...

All 10 x 10 booths... receive \$100 rebate per booth.

Payments must be initially made in full prior to September 30th to qualify for the Early Bird Rate. All qualifying Exhibitors will receive a rebate cheque for each booth after September 30th, 2010. Early Bird Pricing does not apply to the Promenade Booths.

DRAWS IN YOUR BOOTH

There is no charge for a draw in your booth. Please be advised that you are not able to hold a raffle (for money) in your booth without a license. A copy of all licenses must be forwarded to Show Management, prior to the show.

_____ **Yes, I will be having a draw in my booth**

_____ **No, I will not be having a draw in my booth.**

EXCITING NEW PRODUCTS

Do you have a new product or service? Here is your chance to tell us about it. We may use your product in our editorials.

Product info: _____

Is your product/service Green? If so, explain: _____

SAMPLING AT YOUR BOOTH

All sampling has to be approved by Show Management. Popcorn is only allowed to be served by the Presenting Sponsor.

_____ **Yes, I will be doing a sampling. It will be** _____

_____ **No, I will not be doing any sampling.**



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COMPANY NAME _____

MOVE IN (INGRESS) - THIS IS IMPORTANT! PLEASE COMPLETE AND RETURN WITH YOUR CONTRACT ORDER FORM.

BOOTH #'s: (for office use only) _____

COMPANY CONTACT, WHO WILL MANAGE THE INGRESS _____

MOBILE NUMBER _____

WHAT IS YOUR PRODUCT? _____

WHAT WILL YOUR DISPLAY CONSIST OF? _____

TIME REQUIRED TO UNLOAD AT THE DOCK? _____

TIME REQUIRED TO SET UP IN YOUR BOOTH AREA? _____

SIZE OF VEHICLE COMING TO THE DOCK? _____

FOR BOOTHS OF 6 OR MORE- DO YOU REQUIRE SEVERAL DELIVERY TIMES? IF SO, PLEASE EXPLAIN _____

The show does not supply dollies for set up or take down. Dollies can be rented from Central Display. For large displays, the show will provide fork lift assistance from the dock to your booth.

An email will be sent out to all Exhibitors by December 31st, 2010 to confirm your Ingress time.
IT IS IMPORTANT THAT ALL EXHIBITORS ADHERE TO THEIR DESIGNATED INGRESS TIME!

DURING INGRESS AND EGRESS, CHILDREN UNDER THE AGE OF 16 YEARS, ARE NOT ALLOWED ON THE SHOW FLOOR, DUE TO SAFETY RULES THAT ARE SET IN PLACE BY THE WINNIPEG CONVENTION CENTRE AND SHOW MANAGEMENT. WE THANK EXHIBITORS FOR THEIR SUPPORT IN THIS MATTER.

All booth construction must be completed by January 13, 2011 - 10 pm.

MOVE OUT/ EGRESS

Removal or Dismantling of Exhibits is NOT Permitted until the show officially closes. All Exhibitors must wait until the official close announcement, over the PA System. All Exhibitors must be vacated by Monday, January 17, 2011 at 1P. Booths are to be dismantled, moved to the dock area, where you will receive a numbered card. This number signifies the order in which your vehicle can enter the dock for pick up.



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HELP US BUILD AN EXHIBITOR NETWORK

More than 12,000 Consumers will attend the show. But did you know that we will have hundreds of Exhibitors who are your potential customers as well! We will be offering an area in the Show Office for you to display a one time "Show Deal" to your fellow Exhibitors.

_____ **Yes, I will be offering a Show Deal.**
_____ **No, I will not be offering a Show Deal.**

DAILY DRAWS

Are you interested in donating prizing for our daily draws? All participants will receive media coverage. Prizing criteria is as follows...

- Donations must be a minimum of \$100 per day x three show days.
- To qualify, prizing must be received in the form of gift certificates, no later than December 15, 2010.

_____ **Yes, I will be donating daily prizes. I will donate:**

The value of my donation is \$ _____
_____ **No, I will not be donating daily prizing.**

GRAND PRIZE

Do you want to donate to our Grand Prize? The Grand Prize is an integral part of our show editorials. The Grand Prize will be focused on a Kitchen for the 2011 show. If you have a product that fits in a kitchen, it fits in our Grand Prize!

All proceeds to the Grand Prize go to Variety, the children's charity.

_____ **Yes, I would like to donate to the Grand Prize.**
I will donate _____
The value of my donation is \$ _____
_____ **No, I will not be donating to the Grand Prize.**

SPONSORSHIPS

Be a partner to the show! Customized sponsorship packages are available.

_____ **Yes, please contact me. I am interested in a sponsorship package.**
_____ **No, I am not interested in sponsorship.**

OFFICIAL OPENING

Coming soon!

STAGE PRESENTATIONS

The Lifestyle Stage presents a venue to share your knowledge and skills with the Consumers. Do you have a product or service that focuses on home renovations, décor and design?

_____ **Yes, I am interested in doing a stage presentation.**
_____ **No, I am not interested in doing a stage presentation.**

All interested parties will be contacted by Show Management.

WOULD YOU BE INTERESTED IN BEING PART OF AN EXHIBITOR SURVEY?

_____ **Yes, I would be interested.**
_____ **No, I would not be interested.**

ARE YOU INTERESTED IN SHARING YOUR POSITIVE SHOW EXPERIENCES FOR OUR WEBSITE?

_____ **Yes, I would be interested.**
_____ **No, I would not be interested.**

All interested parties will be contacted.

I have read and agree to abide by all the rules and regulations set forth by the Kitchen Bath and Renovation Show.

Name, please print _____

Company, please print _____

Signature _____